

**HORSPATH PARISH COUNCIL**  
**Horspath Parish Council Meeting will be held on**  
**Tuesday 4<sup>th</sup> October 2011, at 8pm in Horspath Village Hall.**  
**AGENDA**

1. **APOLOGIES FOR ABSENCE.**
2. **DECLARATION OF INTERESTS.**
3. **EMERGENCY BUSINESS.**
4. **MINUTES FOR APPROVAL - Minutes of Parish Council Meeting held on 6<sup>th</sup> September 2011.**
5. **MATTERS ARISING.**
6. **PLANNING APPLICATIONS.**
  - P11/W1437 9 Wrightson Close, Horspath (Other)**  
Demolition of existing garage, store and lobby and construction of two storey extensions to form granny annexe, kitchen and dog room, garage with additional bedroom with en-suite to first floor.
  - P11/W1393 89 Gidley Way, Horspath (Other)**  
Demolish garage and existing rear extensions. New single storey side garage and extension, double and single storey rear extensions and loft conversion.
  - P11/W1402/ Manors Farm, Horspath (Other)**  
**RET** Use of part of redundant agricultural building as administrative base for utilities business. (Resubmission of P10/W1402/RET).
  - P11/W1403/ Manors Farm, Horspath**  
**LDE** Certificate of Lawful Development for the use of part of the top yard for storage of plant, equipment and materials for plumbing/heating/utilities business.
  - P11/W1365/ Chartwell, 149 Gidley Way, Horspath**  
**LDE** Certificate of Lawful Development concerning the breach of condition 6 (agricultural tie to dwelling) of planning permission P88/NO728 for a period exceeding the requisite 10 year period.
- PLANNING PERMISSIONS/REFUSALS/APPEALS.**
  - P11/W1055 8 Sunny Rise, Horspath (Other)**  
Erect a conservatory to rear of park home. – **Granted.**
7. **COUNTY & DISTRICT COUNCILLORS.**
8. **CLERK'S UPDATE.**
  - Arrow Accounting** – Letter of Engagement for 2011/12.
  - OCC** – Letter of acknowledgement received from Rodney Rose, Paul Wilson to send a full response asap.
  - New Dog Waste Bin** – The new bin has been added to the collection schedule.
9. **RISK ASSESSMENTS.**
10. **BURIAL GROUND.**
11. **RESPONDING TO THE CONSULTATION ON THE PROPOSED DRAFT NATIONAL PLANNING POLICY FRAMEWORK.**
12. **END OF YEAR ACCOUNTS 2010/11 – EXTERNAL AUDIT REPORT.**
13. **CORRESPONDENCE.**

- a. OCC – Snow Day Invitation 8.10.11 (Deddington) & 29.10.11 (Drayton).
- b. OPFA – Annual General Meeting 17.10.11.\*
- c. CPRE/NALC – How to Respond to Planning Applications: an 8-step guide.
- d. Wheatley Park School – Prizegiving Donation Request.
- e. OGBN – Special Newsletter Sept 2011. – (Circulated via email).
- f. Thame & Wheatley Ramblers – Walks Programme October – December. – (Circulated via email).
- g. SODC – How Local Councils Fit Into The Planning System – Effective Responses To Planning Applications. – (Circulated via email).
- h. VWHDC/SODC – Parish Training Autumn 2011. – (Circulated via email).
- i. Rural Services Network – Digest September 2011. – (Circulated via email).
- j. ORCC – News Bulletin September/October 2011. – (Circulated via email).
- k. SODC – Young Achievers Award Scheme 2011. – (Circulated via email).
- l. John Howell MP – The Government’s Planning Reforms.

*\* original held by the Clerk, copy available on request.*

*# displayed on Village Hall & village noticeboards.*

#### 14. PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
2102	BDO	External Audit Fees	116.00	696.00
2103	Mr P Aries	Bus Shelter Maintenance August/Sept 11		120.00
2104	Mrs H Kogel	Salary July/Aug/Sept 2011 Home Office Allowance Postage/Stationary		TBC
		<b>TOTAL</b>	<b>116.00</b>	<b>816.00</b>

#### 15. RECEIPTS.

Date	From Who Received	Details	Total £
7.9.11	Mr Pettigrove	Donation for Feast	100.00
		<b>TOTAL</b>	<b>100.00</b>

#### 16. ANY OTHER BUSINESS.

#### 17. DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 18<sup>th</sup> October 2011 (To be confirmed)

Horspath Parish Council Meeting – Tuesday 1<sup>st</sup> November 2011.

#### 18. STAGECOACH & HORSPATH STONE PIT CHARITY.